

Penny Post Credit Union Cash NISA (Issue 3) - Terms & Conditions.

Interest rate: **1.5% aer** (*variable*)

These terms and conditions are to be read in conjunction with the HM Revenue Custom Rules which are subject to change at any time. These rules are available at: www.hmrc.gov.uk/ISA

How to open a Penny Post Credit Union Cash NISA (Issue 3).

You must be: A member of Penny Post Credit Union by saving regularly*. Aged 16 or over. Be resident, and ordinarily resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which by virtue of Section 28 of Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or married to, or in a civil partnership with, a person who performs such duties. I will inform Penny Post Credit Union if I cease to be so resident and ordinarily resident or to perform such duties, or be married to, or in a civil partnership with, a person who performs such duties. Not have subscribed to another NISA of the same component type in that tax year.

* When you open your Cash NISA, you must commit to regular savings. Whether you save regularly into your Cash NISA, or a single lump sum, or a series of lump sums, you also need to save at least £2 weekly or £10 monthly in your regular share account.

The one NISA a tax year rule. You are allowed to hold more than one Cash NISA as long as you do not add funds to more than one Cash NISA in the tax year. The tax year runs from 6th April through to 5th April the following year.

Cancellation period. Should you change your mind about investing in your Penny Post Credit Union Cash NISA (Issue 3), you have 14 days in which to close it or transfer the funds to another account penalty free. Any returns which have accrued in that 14 day period will be exempt from UK Income Tax. It will not prevent you from opening another Cash NISA in that tax year.

Address. A complete address must be shown on the application form. A temporary address is not acceptable.

Signature. All applications must hold the investors signature

Subscription limits. There is currently (2016-17) a maximum of £15,240 which can be subscribed to a Cash NISA in any one year. An investor has an annual NISA investment allowance of £15,240. This can be split between a Cash NISA and a stocks and shares ISA with another provider. Penny Post Credit Union does not offer stocks and shares ISA's. Subscription limits apply only to the amount subscribed and the amount subscribed is not reduced if an investor makes a subsequent withdrawal. An investor who has not subscribed up to the limit cannot carry forward the difference and add it to the subscription limit for the next year.

What is minimum regular payment? The minimum regular payment is £25 weekly or £100 a calendar month.

What is the maximum regular payment? This depends on the amount of expected payments between the start date and 5th April (The total amount must not exceed the annual limit).

Cash subscription. Members may subscribe by lump sum/s or regular payment provided the outlined subscription limits are not exceeded. An initial subscription of at least £25 is required to open a Penny Post Credit Union Cash NISA (Issue 3).

Maximum NISA holding. The maximum Penny Post Credit Union Cash NISA (Issue 3) holding will be per member is £30,000. This sum is included within the Penny Post Credit Union maximum individual holding of £38,000.

Transferring an NISA. Penny Post Credit Union does not accept transfers from other NISA providers. Penny Post Credit Union will however transfer NISA holdings (in full only) to another NISA provider.

Death of NISA holder. In the event of death, a spouse or civil partner can inherit the NISA holdings.

Returns. The interest rate is variable and may be subject to a new rate at the discretion of the Board of Directors. At least 30 days' notice of the new rate will normally be provided in writing. The current rate is displayed above on our website and at our Registered Office. Returns are calculated on a daily basis and are credited annually on or just after 6th April. Interest is exempt from income tax providing all the rules have been adhered to at all times.

Statements. Statements are sent annually shortly after 6th April. Additional statements can be requested at any time.

Withdrawals. Withdrawals can be made without penalty at any time. Withdrawals from an NISA have no effect on the subscription limit. A minimum balance of £25 is required for your Penny Post Credit Union NISA to remain open. If you have used up your allowance, the withdrawn money may not be re-invested in that tax year.

General terms and conditions. The Cash NISA investment will, and must remain in beneficial ownership of the investor and must not be used as security for a loan of any kind. The NISA manager will satisfy him/herself that any person whom her/he delegates any of the functions or responsibilities under the terms agreed with investor is competent to carry out those functions and responsibilities. Penny Post Credit Union must notify the investor if, by reason of any failure to satisfy the provisions of the FCA or PRA (or future regulators) regulations, an NISA has, or will, become void. On the instructions of the investor and in accordance with the NISA account terms, all or part of the investment held in the NISA and proceeds arising from that investment shall be transferred or paid to the investor.

Variation of terms and conditions. Whenever Penny Post Credit Union makes a change to your Cash NISA terms and conditions, we will notify you in writing (normally with at least 30 days' notice), display the change at the registered office and through the website. Penny Post Credit Union may change, remove or add to the terms and conditions, at any time for one or more of the following reasons: * To take into account any changes in the law or codes of practice * To take into account the requirements or recommendations of the PRA or FCA or any other regulatory body or decisions or guidance of any relevant ombudsman * To take into account of any change or expected change in the service or services we provide * To take into account any new or improved services or facilities that we may provide * To take into account any ruling by a court or similar body * To correct any errors which might be discovered

General. Penny Post Credit Union can repay all or part of your investment at any time, without giving reason, subject, under normal circumstances, to giving you at least 45 days' notice in writing. Penny Post Credit Union can close the Cash NISA to new investors if deemed necessary. Penny Post Credit Union does not have to recognize the interest or claim of any person other than the Account Holder in respect of money held in the account, nor will we be liable in any way for failing to recognize such interest or claim, except as required by law.

Data protection statement. In accordance with the principals of the Data Protection Act 1998, we will use your personal details for the purposes of managing your accounts with Penny Post Credit Union.

Penny Post Credit Union Cash NISA (Issue 3) Application Form

Please write in BLOCK CAPITALS using black ink, complete all sections and remember to sign and date at the end of the form.

Mr/Mrs/Miss/Ms Forename/s Surname

Membership number Date of birth

Permanent residential address:

.....

..... Postcode

Contact telephone number

National Insurance number

I apply to subscribe for a Cash NISA for the current tax year and each subsequent year until further notice.

I wish to save in this Cash NISA by a regular payroll deduction of £..... (optional)

Weekly paid (min £25) Monthly paid (min £100)

I wish to open this Cash NISA with a lump sum of £..... (optional)

*by transfer from my savings account by cheque by bank transfer **

* Bank transfers can be made by calling us 0333 332 1461 and making a debit card payment. Alternatively, we can supply our bank account details in order to facilitate Internet banking.

Declaration: I declare that:

I am a Penny Post Credit Union member and agree to the Cash NISA terms and conditions.

All subscriptions made, and to be made belong to me.

I am 16 years of age or over.

I have not subscribed and will not subscribe to more than one Cash NISA in the same tax year.

I have not subscribed and will not subscribe more than £15,240 in total to a cash ISA and a Stocks and Shares ISA in the same tax year.

I have not subscribed and will not subscribe more than £15,240 of the overall £15,240 total to a Cash ISA and I am resident, and ordinarily resident in the United Kingdom for tax purposes or,

If not so resident, either perform duties which by virtue of Section 28 of Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in

The United Kingdom, or I am married to, or in a civil partnership with, a person who performs

such duties. I will inform Penny Post Credit Union if I cease to be so resident and ordinarily

Resident or to perform such duties, or be married to, or in a civil partnership with, a person who

performs such duties.

I declare that this application has been completed to the best of my knowledge and belief.

I authorise Penny Post Credit Union:

To hold my cash subscription, NISA investments, return, dividends and any other rights or

proceeds. In respect of those investments and any other cash.

To make on my behalf any claim to relief from tax in respect of my NISA investment.

Applicants Signature Date

For office use only: